



CERA Group Exercise Room Rental Agreement

Date(s) of Reservation: _____ Start Time: _____ End Time: _____
 Activity: _____ Multipurpose Room: _____ Yoga Studio: _____
 Person in Charge: _____ Phone: _____ Email: _____
 Date of Birth: _____ Employer: _____

Room Fee Per Hour	Bulk Discount (15+ prepaid hours)	Down Payment
\$50	10% Discount	20% non-refundable down payment due upon booking

- Proper exercise shoes are required on floors.
- Children under the age of 12 must be accompanied by an adult (age 18 or older).
- Eating and drinking is confined to the lobby area only. Alcohol is prohibited on premises.
- Customer must follow all CERA rules and procedures. Failure to do so may lead to forfeiture of facility space and refunds.
- Customer accepts responsibility for the conduct of all guests on the CERA premise. Customer is also responsible for the cleanliness of the room.
- 20% non-refundable down payment must be prepaid to hold reservations. Rental must be paid in full within 7 days of rental date. Customer must provide a credit card on file to be automatically charged 7 days prior to rental agreement, unless another form of payment is made prior.
- Cancellations must be made before 7 days of rental date in order to receive refund. No refunds will be given within 7 days of rental.
- An additional \$25 per staff member per hour will be charged for any event exceeding CERA hours of operation.
- Customer has access to the room(s) for the specified time ONLY.
- CERA reserves the right to cancel, reschedule, and/or relocate reservations at any time.

CERA Staff Only to Fill Portion:

Amount Paid Upon Booking: _____ Remaining Amount Due: _____

By giving my signature below I hereby waive, release, hold harmless, and indemnify Corporate Employees Recreation Association, inc. Its board of directors, officers agents (collective CERA) from any and all losses, claims, liabilities, actions, costs, and expenses including without limitation attorney's fees, involving personal or bodily injury (including death), or property damage which might be sustained by me and/or my guests (including family members) while on the premises of CERA or occasioned by the use of or condition of any facilities of CERA, Whether or not arising out of or resulting from the sole, concurrent or contributory negligence of the CERA, its board of directors, officers, employees, representatives, or agents. I do hereby accept the above conditions and responsibilities for utilization of the above-mentioned CERA.

Signature of Renter: _____ Date: _____